



Friday 22nd May 2020

Dear Parents/Carers,

Term 6 Updates – Return to school for Years R, 1 and 6

Further to our recent communication, I wanted to take this opportunity to update you with the arrangements for the partial reopening of our school in Terms 6 for Reception, Year 1 and Year 6.

This is a very fluid situation and we will closely follow DfE and our Trust guidance. **It is our intention to open on Tuesday 2nd June** following a day of staff safety training on Monday 1st. We will be closed for all pupils, including key workers and vulnerable pupils on Monday 1st June. **This is dependent on Government confirmation and may change. We will plan for these dates and adapt this if required to. Confirmation of our opening will follow when we have it.**

Various works are taking place at the school, as they would after a period of school closure and we will need to ensure that the site is fully ready to reopen before any decision to partially open can be made.

If a member of your household is classed as clinically vulnerable, extremely clinically vulnerable or is shielding please contact the school for further information and guidance.

Please read the following government guidance regarding households with possible coronavirus or coronavirus symptoms. Those affected must follow government stay at home guidance as follows <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

General Information

Details about the adults who will be working with your child, where your child will be located and collection and drop off arrangements are detailed below. We will have smaller class groups limited to 15 children at the most. If you have children in Reception and Year 1 please arrive at the reception collection and drop off times below. **School will be closed every Friday afternoons** for ALL pupils including vulnerable and key worker pupils. This will allow the school to be deep cleaned and also provide the teachers with their PPA and staff training time. The collection times for Friday afternoons are therefore different on a Friday and are recorded in a separate table below.

Clearly set out safety and social distancing protocols are contained within our school risk assessment that is being reviewed by staff and Governors and will be formalised by our Academy Trust. **We will do our utmost to keep the children safe by following these but cannot maintain 2m social distancing with children at all times. This is simply not practical or realistic, especially with younger children.**



Monday to Thursday Collection and Drop off arrangements

Year Group	Start Time	Finish Time	Staff	Location	Entry /Exit
Reception	9:15am	2:15pm	Mrs Hayward Mrs Adamson	Year 1/2 classroom	ENTRY -Year 1/2 cloakroom door COLLECTION - from the school field
Year 1	9:30am	2:30pm	Mrs Brierley and Mrs Gritten (Mon-Wed) Mrs Harris and Mrs Davey (Thurs-Fri)	School Hall	Hall Door
Year 6	9.00am	2.45pm	Mr Khanna (Miss Burditt for breaktimes and lunch)	Year 5/6 classroom	Playground by Y5/6 classroom door
Key Workers/ Vulnerable	8.45am	3.00pm	Mrs Bossanyi (Miss Madge Thurs pm/Fri am)	Year 3/4 classroom	Playground by fitness equipment
Families with YR and Y1	9.15am	2.15pm	As above	As above	As above

Friday Collection and Drop off arrangements

Year Group	Start Time	Finish Time	Staff	Location	Entry /Exit
Reception	9:15am	11:15pm	Mrs Hayward Mrs Adamson	Year 1/2 classroom	ENTRY -Year 1/2 cloakroom door COLLECTION - from the school field
Year 1	9:30am	11:30pm	Mrs Brierley and Mrs Gritten (Mon-Wed) Mrs Harris and Mrs Davey (Thurs-Fri)	School Hall	Hall Door
Year 6	9.00am	11.45pm	Mr Khanna (Miss Burditt for breaktimes and lunch)	Year 5/6 classroom	Playground by Y5/6 classroom door
Key Workers/ Vulnerable	8.45am	12.00pm	Mrs Bossanyi (Miss Madge Thurs pm/Fri am)	Year 3/4 classroom	Playground by fitness equipment
Families with YR and Y1	9.15am	11.15pm	As above	As above	As above



Safety on-site and social distancing

It is of the utmost importance that we keep social distancing on the school site so we ask you to closely follow the directions you will be given by staff and the signage that has been put up at school. Please drop off your child at your designated time and location promptly and quickly and leave the site immediately by the route marked out. You will enter the school through the front gate and depart through the side gate on the field. At pick up, please come at your allotted time and stand at 2m distance from others. Once your child is brought to you, please leave the site straight away. **Only one parent should drop off or pick up.**

If any member of your household is currently displaying Covid-19 symptoms, your child should not be brought into school.

In order to protect our staff members and yourselves we ask all communication between home and school to be via email or phone. This applies also if you have questions for your child's teacher. The school office will also not be accessible for parents, pupils or visitors. Instead please contact them via email or phone.

Grouping

Pupils will remain in their year groups with no more than 15 pupils in a group, unless they are vulnerable or key worker pupils who will be in a mixed group for year 2-5. There will be no movement between groups during the school day. Each teaching group will remain together and be separate from others at break and lunch time. I appreciate this is not ideal, but is essential for social distancing and pupil safety as set out by the DfE guidance. We are fortunate that we have a large field at the rear of school so can provide all our groups a separate space on this.

Handwashing

All pupils will have access to handwashing facilities and will be asked to wash their hands on entering their classroom. Hands will be washed throughout the school day. All pupils will be reminded about the importance of handwashing and the best way to wash their hands following Public Health England Advice.

Cleaning

Professional cleaners will be on site throughout the school day to thoroughly wipe surfaces, resources and clean toilets etc. We will also be asking the pupils to wipe down their own resources.

Uniform

Pupils are **not** to wear school uniform to allow for daily washing of clothes and for clean clothes to be worn each day. Please wear comfortable clothing with sensible footwear of either school shoes or trainers to allow for outdoor activity and PE. NO PE kits are to be brought into school. Children will wear the same clothes throughout the day with no changing. Children should remove the clothes that they have worn to school when they get home so that they can be washed, to reduce the risk of cross-contamination.

Resources

Please do **not** send your child in with their own pencil case. Pupils will be given their own individual pack of resources in a pencil case (pencils/crayons/felt pens etc) which only they will use. They will



record their work in their normal school books which only they will handle. Other shared equipment/toys etc will be cleaned regularly. Please do **not** bring in any backpacks, bags or bookbags.

Lunches and snacks

Lunches will be eaten in classrooms or in specific areas outside and so please either bring a packed lunch or order a school lunch online in the usual way through Aspens. This will be a cold, packed lunch with a varied menu. The menu will be shared with you shortly. Pupils should bring their own water bottle which can be refilled in their classroom. They can also bring a healthy snack for break time. The free school fruit scheme will not be running during this period.

Breakfast and After School Club

Due to the importance of maintaining social distancing and pupils remaining within their teaching groups at all times, we cannot guarantee their safety if we provide additional hours care in different groups or locations, **so we cannot offer wraparound care at this time.**

Parking

We ask that you don't park in the layby by school but leave this for staff members to park in, providing more space in the church car park for our families. The narrowness of the path along the road prevents social distancing for parents and pupils. Please park in the church carpark and observe social distancing when getting into or out of your car and walking through the car park and the church yard.

Home Learning

This will be made available each Friday for all year groups on your child's class page of our website and will not be emailed out moving forwards. The format will be altered from what you may have got used to as the planning and resourcing of this is being done centrally within our Trust.

For those pupils in school, during their first week back, there will be a greater emphasis on wellbeing and promoting mental health. Where possible moving forwards there will also be more time spent outdoors (weather permitting). As always we will endeavour to make your children feel safe and happy during their time in school.

There is a great deal of information in this letter. If you have any questions then please don't hesitate to contact the school office. Be assured that we will do our utmost to keep your children and our staff as safe as we can during these challenging times.

Many Thanks

Amy Townsend

Headteacher